



VENANGO COUNTY COURTHOUSE
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EXECUTIVE DIRECTOR
EMILY LEWIS
CHAIR
SAMUEL H. BREENE
VICE-CHAIR
WILLIAM P. MOON
SECRETARY-TREASURER
BONNIE S. SUMMERS

Board Meeting Minutes for November 15, 2022

I. CALL TO ORDER

Monthly board meeting called to order by Sam Breene, at 10:31 AM.

Those present at the public meeting of the Venango County Economic Development Authority on November 15 2022, at 10:30 am, held in person at The Courthouse Annex (1174 Elk Street, Franklin PA) in Room 100 :

Members Present:

- ☒ Sam Breene (Chair)
- ☐ Bill Moon (Vice-Chair)
- ☒ Bonnie Summers (Secretary/Treasurer)
- ☐ Mike Dulaney
- ☐ Chip Abramovic
- ☒ Alan Schiller
- ☒ Rod Griffin

Staff Present:

- ☐ Emily Lewis (Executive Director)
- ☒ Heather Hondel (eAcademy Program Director)
- ☒ Rich Winkler (County Solicitor)
- ☒ Diona Brick (Finance Director)

**VCEDA BOARD
APPROVED**
December 20, 2022

Guests Present (List):

- Alexandria Shreffler, VCRPC
- Jason Ruggerio, Spark Community Capital
- Kara O'Neil, The Derrick
- Susan Williams, Venango County Chamber of Commerce

Quorum Present: ☒ Yes ☐ No

The attendance of 4 board members (of the 7 current appointees) was accounted for by Alexandria Shreffler.

II. APPROVAL OF MINUTES

- a. 10/18/2022 Regular Meeting Minutes
 - ✓ Motion to approve minutes made by Bonnie Summers; seconded by Alan Schiller. All approved and moved.

III. PUBLIC COMMENTS ON AGENDA ITEMS

- None.

IV. SPECIAL PURPOSE MATTERS

- a. Approval of Escajeda Masonry Contract Extension
 - ✓ Motion to approve made by Rod Griffin; seconded by Bonnie Summers. All approved and moved.

V. FINANCIAL REPORT

- a. Financial Report
 - Finance Director, Diona Brink** – presented the financial report to the board and noted that line items in the Professional Fees & Consultant and the Capital Outlay-Building Improv categories will be reimbursed through the anticipated Historic Tax Credit.
 - ✓ Motion to accept made by Bonnie Summers; seconded by Alan Schiller. All approved and moved.

VI. ONGOING PROJECTS

a. 100 Seneca at Cornplanter Square

i. Fundraising Timeline

Jason Ruggiero – announced that the Neighborhood Assistance Program application submitted was not awarded. He also noted that the first round of award announcements for RACP funding, and the Project was not part of this announcement. This funding source is slated for the first floor rehabilitation costs.

ii. Construction Timeline

Jason Ruggiero – noted that the contract extension for Package B will extend the construction timeline from the end of November to the end of December.

VII. AROUND-THE-TABLE REPORT

- Heather Hondel – shared that she is learning the curriculum and has submitted the first quarter grades. There have been ongoing field trips and the upcoming field trip will be in downtown Franklin. The Board asked how many students are currently enrolled, which she answered that there are 3 in-person students and 1 online student.
- Susan Williams – expressed appreciation for Heather Hondel's recent hire as eAcademy Program Director and hope that her concurrent part-time employment with both the Chamber and the Authority will continue to strengthen the partnership between both Organizations, as well as provide more opportunity for the Chamber to connect with educators in the community.
- Alexandria Shreffler – noted that she would be leading activities at a local school for GIS Day 2022 being held November 16th, 2022.
- Bonnie Summers – inquired whether other members of the Board had any information about the recent sale of the Cranberry Mall. She expressed interest in facilitating collaboration with the new owners.
- Jason Ruggiero – disclosed that he had travelled to Detroit, Michigan with designLAB Architects this past Friday to present the 100 Seneca Cornplanter Square project to an international audience at an architectural conference. The building's historical connection to the oil industry qualified the project.

VIII. PUBLIC COMMENT – GENERAL

- None

IX. ADJOURNMENT

- ✓ Motion to adjourn by Alan Schiller; seconded by Bonnie Summers at 11:03 AM.

Respectfully submitted,

Alexandria Shreffler, Venango County Regional Planning Commission